

Meeting started at 5:15pm with Dawn, Sharma, Trent, Mark K. and Mark H. Kathy joined shortly thereafter.

Dawn completed tasks of talking with the Inn and then canceling KOA sites.

Mark H. Talked with Linley who will coordinate T-shirts. Also discussed using a church for the talent show. Dawn will contact a church.

Mark K. scheduled a nursing home facility for Thursday at 2:30 pm. They have a piano. He thinks that this might be able to be changed, but we might be able to move this. There may be concerns about rehearsal times. Will confer with Steve about this and if we need, Mark K will re-negotiate. Discussed doing it on Friday, or around a dinner/evening time. Or, possibly using the weather predictions and schedule it for a rainy day. Mark K. needs direction to clarify with the facility. Mark K will call and talk with Steve about potential days.

Questionnaire: not sure what is needing to be done to complete it. Kathy has sent on the info that has been updated. Dawn has completed info also. The committee agreed that this will be enough info for this first planner.

Anyone who thinks of anything additional should email Mark K. He will put this into an email format so that family may just click on a link and answer the questionnaire. He will send snail mail copies to those who are not on email.

He will get this out by Easter.

Food: Discussed maybe having some lunch options in case activities run across lunch or we need to coordinate lunch for some reason.

Kitchenettes have full-sized refrigerators

Kathy brought up that we might be able to coordinate people who are driving to make runs into SeaTac and pick up others who are flying in. Coordinate people's travel plans by mid-June

We need to get a questionnaire back so we can make decisions about planning activities/food/costs.

Request email responses back by 4/18/09. Mark K will send a reminder following his initial email request.

Will need progress reports on: Food, Tshirts, Talent Show, Service Project

We will each be responsible for getting our nuclear family members to respond to the questionnaires.

Dawn: look into churches for talent show

Mark K: Call Steve about rehearsal time at some point (not necessary by the next call)

Get questionnaire out by 4/12; compile for 4/19

Kathy: Develop a general 3 day plan in Excel so we can have a worksheet to use for the next meeting

All: responsible for family members getting questionnaires back

Next Meeting Agenda: Go through questionnaires and develop tentative schedule

Next call will be on 4/19/09 at 5pm pst/8pm est as long as we have responses to questionnaires